

## **Federal Polytechnic Ekowe, Bayelsa State**

### **Invitation to Tender for 2016 Capital Project**

The Federal Polytechnic Ekowe desires to procure Equipments for the School of Applied Science in an effort to urgently meet the minimum requirements for the accreditation of the programmes under this school, and hereby invites suitable and competent suppliers to indicate their interest to pre-qualify and bid against the following:

### **LOT 1: PROCUREMENT OF EQUIPMENT FOR APPLIED SCIENCES LABORATORY**

Accordingly, you are required to provide the following requirements as part of your technical proposal for assessment.

#### **TECHNICAL BID REQUIREMENTS**

- (i) Evidence of incorporation with the Corporate Affairs Commission with not less than 1,000,000 shareholding
- (ii) Evidence of current TAX Clearance Certificate for the last three (3) years (i.e. 2013, 2014 and 2015)
- (iii) Evidence of VAT Certificate from Federal Inland Revenue Service (FIRS)
- (iv) Evidence of financial capability and Bank support (Bank reference, bank statement of account for the last three (6) months and letter authorizing the Polytechnic to verify from the named bank.
- (v) Company profile with list of staff, including curriculum vitae, competencies, qualifications, registration with relevant professional bodies and experienced key personnel.
- (vi) Evidence of Verifiable relationship with a supplier or distributor.
- (vii) Evidence of current Audited accounts of company for the last three (3) years (i.e. 2013, 2014 and 2015)
- (viii) Evidence of up-to-date compliance with pension ACT 2004
- (ix) Evidence of up-to-date Payment contribution to Industrial Training Fund (ITF)
- (x) Evidence of Up-To-Date Compliance And Payment Contribution to National Social Insurance Trust Fund(NSITF)

(xi) Company Profile of your firm, stating clearly your company's full contact address. GSM phone number and Email for ease of communication.

(xii) Any other relevant information.

**(1) COLLECTION OF FINANCIAL BID DOCUMENTS**

Financial Bid documents will be available for collection **Monday 24<sup>th</sup> October, 2016** at the procurement unit, Federal Polytechnic Ekowe. Mode of Collection: A non-refundable tender fee of #25,000.00 to the Bursary department. A receipt shall be issued with which prospective bidders will collect Financial Bid documents from the Procurement Unit of the Polytechnic.

**(2) SUBMISSION OF TECHNICAL AND FINANCIAL BID PROPOSALS:**

The submission of the Technical and Financial bid Proposals closes by **12:00 noon Monday 7<sup>th</sup> November, 2016** and the opening of bid documents will be by **12:30 pm Monday 7<sup>th</sup> November, 2016** in the conference hall at the Polytechnic premise in Bayelsa State. Technical Bid and financial bids must be put in two separate envelopes labeling them "Technical bid" and "Financial bid" accordingly and should be submitted in one Big Sealed Envelope, clearly labeled at the top left-hand corner "(Procurement of Equipment for School of Applied Sciences)" quoting the corresponding item reference number to: The Rector, federal polytechnic Ekowe, Bayelsa State, and dropped in the tender Box marked "Tender Box" at the Conference Hall of the Polytechnic.

**PLEASE NOTE:**

(1) Only the successful firm selected will be communicated.

(2) Federal Polytechnic Ekowe will not enter into any correspondence with any unsuccessful bidder.

(3) The participation in the bid does not guarantee any company the right to be selected or given any job.

(4) That by the submission of these Technical and Financial proposal documents, the Polytechnic is neither committed nor obliged to select or negotiate with any request for proposals and shall not be misconstrued as a commitment on the part of the Polytechnic, nor shall entitle any firm to make any claims whatsoever and/or seek indemnity from the Polytechnic.

(5) Polytechnic reserves the right to reject any or all proposals and/or to terminate the selection process without any liability to the Polytechnic

(6) Any proposal submitted after the closing date and time shall not be considered.

**Signed:**

**Rector**